



Republic of the Philippines  
**ALICIA WATER DISTRICT**

Municipal Compound, Magsaysay, Alicia, Isabela 3306  
Tel/Fax No. (078) 323-0055



A GOVERNMENT OWNED AND CONTROLLED CORPORATION UNDER THE SUPERVISION OF LOCAL WATER UTILITIES ADMINISTRATION

*Excerpts from the minutes of the Second Regular Meeting of the Board of Directors of Alicia Water District  
on December 19, 2019 at the ALWAD Office, Munsayac Subdivision, Antonino, Alicia, Isabela*

**RESOLUTION NO. 11**

*Series of 2019*

**A RESOLUTION APPROVING THE 2020 CORPORATE BUDGET OF THE ALICIA WATER DISTRICT WITH TOTAL RECEIPTS AMOUNTING TO THIRTY FOUR MILLION THREE HUNDRED TWENTY SEVEN THOUSAND FIVE HUNDRED NINETY ONE AND 53/100 (P 34,327,591.53) AND TOTAL DISBURSEMENT OF THIRTY THREE MILLION FIVE HUNDRED SIXTY FOUR THOUSAND TO HUNDRED SEVENTY PESOS AND 51/100 (P33,564,270.51)**

WHEREAS, the proposed budget have passed first to third reading and all recommendations, amendment and modifications were reflected upon by the management;

WHEREAS, the 2020 proposed Corporate Budget of Alicia Water District has been recommended and acted upon by the governing body for adoption by the management and is hereby approved and allocated;

WHEREAS, all disbursement, procurement and expenses shall be subject to DBM Procurement Act and COA auditing rules and regulations;

UPON MOTION OF DIR. MANUEL A. FERNANDEZ, DULY SECONDED UNANIMOUSLY, be it resolved as it is hereby resolved approving the 2020 Corporate Budget of the Alicia Water District **with Total Receipts amounting to Thirty Four Million Three Hundred Twenty Seven Thousand Five Hundred Ninety One and 53/100 (P34,327,591.53) and Total Disbursement of Thirty Three Million Five Hundred Sixty Four Thousand Two Hundred Seventy Pesos and 51/100 (P33,564,270.51)**

RESOLVED FURTHER that any actions taken by such officers prior to the date of the foregoing resolutions adopted hereby that are within the authority conferred thereby are hereby ratified, confirmed and approved as the acts and deeds of this corporation.

*It is hereby certified by the undersigned that the foregoing resolution was duly passed by the Board of Directors of the Alicia Water District on the 19<sup>th</sup> day of December, 2019, in accordance with the Presidential Decree No. 198 and the laws and by-laws governing the Alicia Water District and that this said resolution has been duly recorded in the Minutes and is in full force and effect.*

**ENGR. DOMINADOR C. TORIO**

*Secretary*

Approved and Attested:

**DIR. CONSTANCIA Y. MACATO**  
*Member*

**DIR. ARLEEN B. ALEJANDRO**  
*Vice Chairman*

**ATTY. MANUEL A. FERNANDEZ**  
*Member*

**DIR. FLORINDA P. ALEJANDRO, CPA**  
*Chairman*

# THE 2020 BUDGET

## I. Rationale

The preparation of the Corporate Budget of Alicia Water District is a process by which it estimates its finances for a one-year period and plans its operations accordingly. In the preparation of the budget, it usually starts during the last quarter of the year with the preparation of a Project Procurement Management Plan (PPMP) from each of the four sections to determine the amount of time, goals and costs of the project. This is submitted to the accounting department for consolidation and entry to the corporate budget. The corporate budget proposal is presented to the board of directors for three readings prior to approval. This is usually done before the end of the year so that it will be implemented in the ensuing year.

## II. THE BUDGET

The proposed 2020 Budget is proportioned at the following:

	2019	Ratio	2020	Ratio
Personnel Services	10,018,470.81	33.03%	11,561,443.35	33.92%
Fuel/Power	2,480,000.00	8.18%	3,000,000.00	8.80%
Chemical/Filter	240,000.00	0.79%	320,000.00	0.94%
Other O & M	2,970,134.16	9.79%	3,731,115.37	10.95%
GAD	2,070,000.00	6.82%	1,710,000.00	5%
Debt Service	2,160,000.00	7.12%	3,600,000.00	10.56%
CAPEX	9,105,190.08	30.02%	8,896,575.77	26.10%
Fund Reserves	120,000.00	0.40%	120,000.00	0.35%
Franchise Tax	551,539.53	1.82%	625,136.02	1.83%
Net Receipt	611,663.82	2.02%	763,321.01	2.24%
<b>TOTAL.....</b>	<b>30,326,998.40</b>		<b>34,327,591.52</b>	

Total Projected Receipts..... P 34,327,591.53  
 Total Projected Disbursement.. P 33,564,270.51  
 Projected Net Receipt..... P 763,321.01

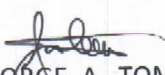
New Service Connection Target.....	635
Reconnections.....	120
Service Connection (Beginning).....	4,660
Service Connection (Ending).....	5,415
Average Monthly Consumption.....	16.90 cubic meters/household
Projected Total Water Production.....	1,296,563 cubic meters
Projected Total Consumption.....	1,011,319 cubic meters
Projected Non-Revenue Water.....	22%
Projected Water Sales.....	P 31,157,918.59
Other Revenues (NSC, Materials, Serv Fee).....	P 1,222,900.00
Projected Receipts.....	P 34,327,591.53
Collection of Water Sales..	P 31,256,801.00
Misc. Service Revenues.....	892,590.00
Interest Revenues.....	19,200.00
Customer's Deposit.....	381,000.00
Bill of Materials .....	1,778,000.00

### Personnel

Total Personnel:

Regular .....	17
Casual .....	14
Job Orders.....	6

Prepared by:

  
**GEORGE A. TOMAS**  
 General Manager

**ALICIA WATER DISTRICT**  
**COMPUTATION SCHEDULE**  
 For the Budget Year 2020

	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JUL.	AUG.	SEPT.	OCT.	NOV.	DEC.	TOTALS
<b>Water Sales Collection</b>													
Percentage on Water Bill Coll. on time	63%	63%	63%	63%	63%	63%	63%	63%	63%	63%	63%	63%	63%
Per. Penalty Charges collection	90%	90%	90%	90%	90%	90%	90%	90%	90%	90%	90%	90%	90%
Per. Current Year Arrears Coll.	90%	90%	90%	90%	90%	90%	90%	90%	90%	90%	90%	90%	90%
Per. Previous Year Coll.	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%
<b>Actual Collection Efficiency</b>	75.37%	87.16%	104.59%	94.82%	99.52%	94.25%	102.69%	97.13%	98.45%	99.52%	101.64%		<b>95.92%</b>

<b>Miscellaneous Service Revenues</b>													
New Service Connection Charges													
Number	40	40	50	50	65	70	60	60	50	50	50	50	50
Per Connection	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170
Amount	46,800	46,800	58,500	58,500	76,050	81,900	70,200	70,200	58,500	58,500	58,500	58,500	58,500
<b>2019 Budgeted New Service Conn.</b>	30	30	30	45	50	65	75	65	45	35	35	35	540
<b>Actual New Service Conn.</b>	46	48	57	50	63	65	55	46	43	47	42		562

Number	40	40	50	50	65	70	60	60	50	50	50	50	50
Per Connection	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00
Gain on Sales of materials(NSC)	26,000	26,000	32,500	32,500	42,250	45,500	39,000	39,000	32,500	32,500	32,500	32,500	412,750.00
Gain on Outside Sales of Materials	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	48,000.00
Total Gain on Sales of Materials	30,000	30,000	36,500	36,500	46,250	49,500	43,000	43,000	36,500	36,500	36,500	36,500	460,750.00
<b>2019 Gain on Sales of Materials</b>	37,256	25,032	44,794	59,595	54,846	30,428	60,957	33,878	27,099	30,923	27,032		431,840.42

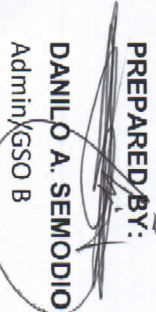
<b>Other Revenues</b>													
Service Fee													
Number	10	10	10	10	10	10	10	10	10	10	10	10	10
Per Connection	100	100	100	100	100	100	100	100	100	100	100	100	100
Amount	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000.00
Interest Revenues	600	600	600	600	600	600	600	600	600	600	600	600	7,200.00
<b>Total Other Revenues</b>	1600	1600	1600	1600	1600	1600	1600	1600	1600	1600	1600	1600	19,200.00

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**ALICIA WATER DISTRICT**  
**COMPUTATION SCHEDULE**  
 For the Budget Year 2020

Projected Service Connection Year End	5,415
Service Connection, Average	5,008
Projected Market Growth/Year	635
Projected Consumption/Connection in Cu.m. (Residential)	16.9
Projected Consumption/Connection in Cu.m. (Pure Commercial)	31.0
Projected Consumption/Connection in Cu.m. (Semi-Commercial A)	20.0
Projected Consumption/Connection in Cu.m. (Semi-Commercial B)	20.0
Projected Consumption/Connection in Cu.m. (Semi-Commercial C)	14.7
Projected Consumption/Connection in Cu.m. (Semi-Commercial D)	5.2
Projected Consumption/Connection in Cu.m. (Semi-Commercial E)	4.7
Projected Consumption/Connection in Cu.m. (Semi-Commercial F)	1.5
Projected Billed Water	1,011,319
Projected Non-Revenue Water(%)	22%
Projected Total Water Production	1,296,563
Rate Increase (%)	0%

PREPARED BY:

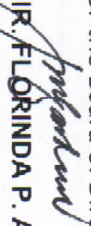
  
**DANILO A. SEMODIO**  
 Admin/GSO B

RECOMMENDING APPROVAL

  
**GEORGE A. TOMAS**  
 General Manager D

APPROVED:

For the Board of Directors:

  
**DIR. FLORINDA P. ALEJANDRO**  
 Chairman of the Board

**ALICIA WATER DISTRICT  
SERVICE CONNECTION BUDGET  
For the Budget Year 2020**

	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JUL.	AUG.	SEPT.	OCT.	NOV.	DEC.
Total Active Service Conn.-Beg.	4660	4710	4760	4820	4880	4955	5035	5105	5175	5235	5295	5355
New Service Connections	40	40	50	50	65	70	60	60	50	50	50	50
Reconnections	10	10	10	10	10	10	10	10	10	10	10	10
Total Active Service Conn. End.	4710	4760	4820	4880	4955	5035	5105	5175	5235	5295	5,355	5,415
2019 Budgeted SC for Billing	4175	4210	4245	4295	4350	4420	4500	4570	4620	4660	4700	4740
2019 Actual SC for Billing	4183	4220	4258	4293	4363	4434	4504	4551	4577	4604	4641	
Breakdown: ( For Billing 2020)												
Residential 1/2	4358	4399	4451	4500	4563	4632	4693	4751	4801	4852	4902	4954
Commercial 1/2	14	14	15	16	17	18	18	19	19	20	21	21
Commercial A 1/2	143	145	146	147	149	151	153	155	157	157	158	159
Commercial B 1/2	46	47	48	49	52	55	57	60	62	56	59	60
Commercial C 1/2	50	51	53	53	54	55	56	57	58	59	60	61
Commercial D 1/2	59	61	62	64	66	68	70	72	74	84	86	88
Commercial E 1/2	7	8	8	9	10	10	11	12	13	14	15	16
Commercial F 1/2	33	35	37	42	44	46	47	49	51	53	54	56
<b>TOTAL CONNECTION FOR BILLING</b>	<b>4710</b>	<b>4760</b>	<b>4820</b>	<b>4880</b>	<b>4955</b>	<b>5035</b>	<b>5105</b>	<b>5175</b>	<b>5235</b>	<b>5295</b>	<b>5355</b>	<b>5415</b>

PREPARED BY:

**DANILO A. SEMOBIO**  
Admin/GSO B

RECOMMENDING APPROVAL

**GEORGE A. TOMAS**  
General Manager D

APPROVED :

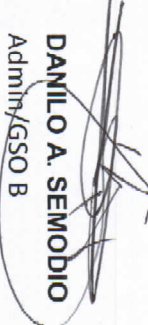
For the Board of Directors

**DIR. FLORINDA P. ALEJANDRO**  
Chairman of the Board


**ALICIA WATER DISTRICT**  
**BUDGETED MONTHLY CONSUMPTION REPORT ( in Cu.m.)**  
 For the Budget Year 2020

	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JUL.	AUG.	SEPT.	OCT.	NOV.	DEC.	TOTALS
Residential 1/2	73,650	74,343	75,222	76,050	77,115	78,281	79,312	80,292	81,137	81,999	82,844	83,723	943,966
Commercial 1/2	237	237	254	270	287	304	304	321	321	338	355	355	3,583
Commercial A 1/2	2,417	2,451	2,467	2,484	2,518	2,552	2,586	2,620	2,653	2,653	2,670	2,687	30,758
Commercial B 1/2	777	794	811	828	879	930	963	1,014	1,048	946	997	1,014	11,002
Commercial C 1/2	845	862	896	896	913	930	946	963	980	997	1,014	1,031	11,272
Commercial D 1/2	413	427	434	448	462	476	490	504	518	588	602	616	5,978
Commercial E 1/2	49	56	56	63	70	70	77	84	91	98	105	112	931
Commercial F 1/2	231	245	259	294	308	322	329	343	357	371	378	392	3,829
<b>TOTALS</b>	<b>78,619</b>	<b>79,414</b>	<b>80,399</b>	<b>81,334</b>	<b>82,552</b>	<b>83,864</b>	<b>85,007</b>	<b>86,141</b>	<b>87,105</b>	<b>87,991</b>	<b>88,965</b>	<b>89,930</b>	<b>1,011,319</b>
2019 Budgeted Consumption	69,459	70,001	70,553	71,348	72,248	73,391	74,694	75,827	76,623	77,269	77,896	78,522	887,831
2019 Actual Consumption	61,949	60,574	58,364	70,318	72,831	75,429	72,861	72,646	73,773	70,491	69,616		1,385,397

PREPARED BY:

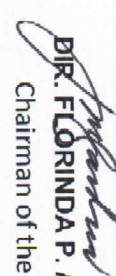
  
**DANILO A. SEMODIO**  
 Admin/GSO B

RECOMMENDING APPROVAL:

  
**GEORGE A. TOMAS**  
 General Manager D

APPROVED:

For the Board of Directors:

  
**Dña. FLORINDA P. ALEJANDRO**  
 Chairman of the Board

**Alicia Water District**  
**Water Rates**  
 For the Budget 2020

	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JUL.	AUG.	SEPT.	OCT.	NOV.	DEC.
Residential 1/2	495.45	495.45	495.45	495.45	495.45	495.45	495.45	495.45	495.45	495.45	495.45	495.45
Commercial 1/2	1924.00	1924.00	1924.00	1924.00	1924.00	1924.00	1924.00	1924.00	1924.00	1924.00	1924.00	1924.00
Commercial A 1/2	1032.25	1032.25	1032.25	1032.25	1032.25	1032.25	1032.25	1032.25	1032.25	1032.25	1032.25	1032.25
Commercial B 1/2	885.00	885.00	885.00	885.00	885.00	885.00	885.00	885.00	885.00	885.00	885.00	885.00
Commercial C 1/2	535.32	535.32	535.32	535.32	535.32	535.32	535.32	535.32	535.32	535.32	535.32	535.32
Commercial D 1/2	249.38	249.38	249.38	249.38	249.38	249.38	249.38	249.38	249.38	249.38	249.38	249.38
Commercial E 1/2	213.75	213.75	213.75	213.75	213.75	213.75	213.75	213.75	213.75	213.75	213.75	213.75
Commercial F 1/2	41.85	41.85	41.85	41.85	41.85	41.85	41.85	41.85	41.85	41.85	41.85	41.85

**Existing Water Rates**

	MINIMUM CHARGE (1-5 Cu.m.)	COMMODITY CHARGES				
		(1-10Cu.m.)	(11-20Cu.m.)	(21-30Cu.m.)	(31-40Cu.m.)	(41Cu.m.-Up)
Residential 1/2	285.00	30.50	33.50	37.00	41.00	41.00
Commercial 1/2	570.00	61.00	67.00	74.00	82.00	82.00
Comm'l. A 1/2	498.75	53.35	58.60	64.75	71.75	71.75
Comm'l. B 1/2	427.50	45.75	50.25	55.50	61.50	61.50
Comm'l. C 1/2	356.25	38.10	41.85	46.25	51.25	51.25
Comm'l D 1/2	249.38	53.35	58.60	64.75	71.75	71.75
Comm'l. E 1/2	213.75	45.75	50.25	55.50	61.50	61.50
Comm'l. F 1/2	178.13	41.85	51.25	51.25	51.25	51.25

Prepared by:

**DANILO A. SEMODIO**  
 Admin/GSO B

Recommending Approval:

**GEORGE A. TOMAS**  
 General Manager D

APPROVED:


For the Board of Directors:  
**DIR. FLORINDA P. ALEJANDRO**  
 Chairman of the Board

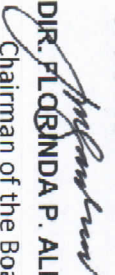
**ALICIA WATER DISTRICT**  
**BUDGETED WATER SALES**  
**For the Budget Year 2020**

	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JUL.	AUG.	SEPT.	OCT.	NOV.	DEC.	TOTALS
Residential 1/2	2,159,171.10	2,179,484.55	2,205,247.95	2,229,525.00	2,260,738.35	2,294,924.40	2,325,146.85	2,353,882.95	2,378,655.45	2,403,923.40	2,428,695.90	2,454,459.30	27,673,855.20
Commercial 1/2	26,936.00	26,936.00	28,860.00	30,784.00	32,708.00	34,632.00	34,632.00	36,556.00	36,556.00	38,480.00	40,404.00	40,404.00	407,888.00
Commercial A 1/2	147,611.75	149,676.25	150,708.50	151,740.75	153,805.25	155,869.75	157,934.25	159,998.75	162,063.25	162,063.25	163,095.50	164,127.75	1,878,695.00
Commercial B 1/2	40,710.00	41,595.00	42,480.00	43,365.00	46,020.00	48,675.00	50,445.00	53,100.00	54,870.00	49,560.00	52,215.00	53,100.00	576,135.00
Commercial C 1/2	26,766.00	27,301.32	28,371.96	28,371.96	28,907.28	29,442.60	29,977.92	30,513.24	31,048.56	31,583.88	32,119.20	32,654.52	357,058.44
Commercial D 1/2	14,713.13	15,211.88	15,461.25	15,960.00	16,458.75	16,957.50	17,456.25	17,955.00	18,453.75	20,947.50	21,446.25	21,945.00	212,966.25
Commercial E 1/2	1,496.25	1,710.00	1,710.00	1,923.75	2,137.50	2,137.50	2,351.25	2,565.00	2,778.75	2,992.50	3,206.25	3,420.00	28,428.75
Commercial F 1/2	1,381.05	1,464.75	1,548.45	1,757.70	1,841.40	1,925.10	1,966.95	2,050.65	2,134.35	2,218.05	2,259.90	2,343.60	22,891.95
Total Water Sales	2,418,785.28	2,443,379.75	2,474,388.11	2,503,428.16	2,542,616.53	2,584,563.85	2,619,910.47	2,656,621.59	2,686,560.11	2,711,768.58	2,743,442.00	2,772,454.17	31,157,918.59
Penalty Charges	60,469.63	61,084.49	61,859.70	62,585.70	63,565.41	64,614.10	65,497.76	66,415.54	67,164.00	67,794.21	68,586.05	69,311.35	778,947.96
Percentage (%)	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%

2019 Budgeted													
Water Sales	2,154,852.16	2,174,872	2,187,997	2,213,443	2,243,630	2,280,622	2,328,002	2,363,284	2,390,087	2,412,132	2,433,443	2,455,403	27,637,768.56
Penalty Charge	53,871.30	54,371.80	54,699.92	55,336.08	56,090.74	57,015.56	58,200.05	59,082.12	59,752.18	60,303.31	60,836.08	61,385.08	690,944.23
Actual Water Sales	2,123,961.97	2,109,042.33	2,014,598.79	2,399,949.78	2,464,903.89	2,573,945.59	2,440,023.52	2,464,380.19	2,512,310.06	2,418,929.52	2,371,410.74		25,893,456
Actual Penalty Charges	63,573.98	77,344.53	63,455.96	84,489.57	83,062.98	84,312.23	82,085.68	84,030.82	87,167.16	84,598.67	80,080.43		874,202

PREPARED BY:  
  
**DANILO A. SEMODIO**  
 Admin/GSO B

RECOMMENDING APPROVAL  
  
**GEORGE A. TOMAS**  
 General Manager D

APPROVED:  
 For the Board of Directors:  
  
**DIR. FLORINDA P. ALEJANDRO**  
 Chairman of the Board

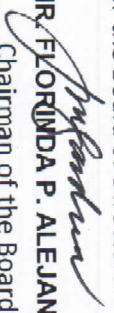


**Alicia Water District**  
**Budgeted Operating Revenues**  
 For the Budget Year 2020

	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JUL.	AUG.	SEPT.	OCT.	NOV.	DEC.	TOTALS
<b>Water Sales</b>	2,418,785.28	2,443,379.75	2,474,388.11	2,503,428.16	2,542,615.53	2,584,563.85	2,619,910.47	2,656,621.59	2,686,560.11	2,711,768.58	2,743,442.00	2,772,454.17	31,157,918.59
<b>Others:</b>													
Penalty Charges	60,469.63	61,084.49	61,859.70	62,585.70	63,565.41	64,614.10	65,497.76	66,415.54	67,164.00	67,794.21	68,586.05	69,311.35	778,947.96
Misc. Service Rev.													
NSC Charge	46,800.00	46,800.00	58,500.00	58,500.00	76,050.00	81,900.00	70,200.00	70,200.00	58,500.00	58,500.00	58,500.00	58,500.00	742,950.00
Gain on Sales of Mat's.	30,000.00	30,000.00	36,500.00	36,500.00	46,250.00	49,500.00	43,000.00	43,000.00	36,500.00	36,500.00	36,500.00	36,500.00	460,750.00
Service fee	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	12,000.00
Interest and other revenues	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	7,200.00
<b>TOTAL OPTG. REVENUES</b>	2,557,654.91	2,582,864.24	2,632,847.81	2,662,613.86	2,730,081.94	2,782,177.95	2,800,208.23	2,837,837.13	2,850,324.11	2,876,162.79	2,908,628.05	2,938,365.52	33,159,766.55
<b>2019 Budgeted Optg. Rev.</b>	2,268,923.46	2,289,443.78	2,302,896.67	2,356,279.18	2,396,320.41	2,461,538.05	2,528,302.37	2,546,267.00	2,537,339.18	2,541,735.58	2,563,579.17	2,586,088.44	29,378,713.29
<b>Actual Operating Rev.</b>	2,297,572.52	2,260,231.68	2,206,214.47	2,644,135.07	2,696,909.06	2,754,064.07	2,660,979.54	2,649,208.16	2,682,817.43	2,609,753.80	2,521,862.24		27,983,748.04

PREPARED BY:  
  
**DANILO A. SEMODIO**  
 Admin/GSO B

RECOMMENDING APPROVAL:  
  
**GEORGE A. TOMAS**  
 General Manager D

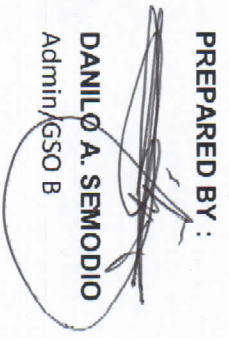
APPROVED:  
 For the Board of Directors:  
  
**DIR. FLORINDA P. ALEJANDRO**  
 Chairman of the Board

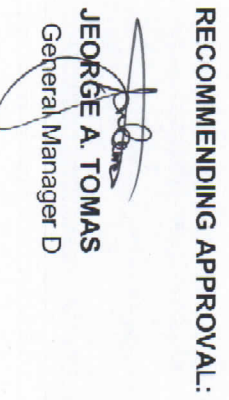
**ALICIA WATER DISTRICT**  
**BUDGETED RECEIPTS**  
 For the Budget Year 2020

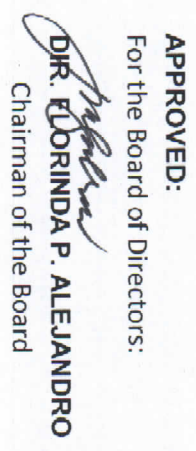
Receipts:	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JUL.	AUG.	SEPT.	OCT.	NOV.	DEC.	TOTALS
Collection of Water Sales													
Current Bills	1,523,835	1,539,329	1,558,865	1,577,160	1,601,848	1,623,275	1,650,544	1,673,672	1,692,533	1,708,414	1,728,368	1,746,646	19,629,489
Current Year Arrears	300,000	350,000	879,645	889,969	903,900	918,812	931,378	944,429	955,072	964,034	975,294	985,607	9,998,140
Previous Year Arrears	533,542	440,630	100,000	75,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	1,629,172
<b>Total</b>	<b>2,357,377</b>	<b>2,329,959</b>	<b>2,538,509</b>	<b>2,542,128</b>	<b>2,565,749</b>	<b>2,607,088</b>	<b>2,641,922</b>	<b>2,678,101</b>	<b>2,707,605</b>	<b>2,732,448</b>	<b>2,763,662</b>	<b>2,792,254</b>	<b>31,256,801</b>

Other Collections													
Misc. Service Revenues	67,256	55,032	81,294	96,095	101,096	79,928	103,957	76,878	63,599	67,423	63,532	36,500	892,590
Interest Revenues/Others	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	19,200
Customer's Deposit	24,000	24,000	30,000	30,000	39,000	42,000	36,000	36,000	30,000	30,000	30,000	30,000	381,000
Bill of Materials	112,000	112,000	140,000	140,000	182,000	196,000	168,000	168,000	140,000	140,000	140,000	140,000	1,778,000
<b>Total Receipts</b>	<b>2,538,233</b>	<b>2,498,591</b>	<b>2,761,404</b>	<b>2,779,824</b>	<b>2,850,445</b>	<b>2,884,615</b>	<b>2,915,479</b>	<b>2,924,578</b>	<b>2,912,804</b>	<b>2,941,471</b>	<b>2,968,794</b>	<b>2,970,354</b>	<b>34,327,592</b>
													<b>3,070,790</b>

2019 Budgeted Receipts	Actual Receipts
2,126,926	2,550,649
2,084,074	2,269,695
2,401,133	2,503,411
2,464,344	2,730,413
2,537,416	2,866,344
2,504,102	2,770,367
2,661,217	2,927,065
2,665,804	2,684,107
2,609,773	2,728,498
2,601,811	2,716,800
2,640,247	2,677,285
2,606,150	
29,902,997	29,424,633

PREPARED BY :  
  
**DANILO A. SEMODIO**  
 Admin/GSO B

RECOMMENDING APPROVAL:  
  
**GEORGE A. TOMAS**  
 General Manager D

APPROVED:  
 For the Board of Directors:  
  
**DIR. FLORINDA P. ALEJANDRO**  
 Chairman of the Board

**PERSONNEL RELATED EXPENSE BUDGET**

For the Budget Year 2020

	BASIC SALARY	ACA,PERA RATA	13th Month	14th Month	Overtime Pay	ER'S G.S.I.S. CONT.	ECC CONT.	MED. CONT.	Pag-ibig Contribution	Cash Gift /SRI	Monetization of leave	Clothing	PBB
<b>ADMINISTRATIVE DIVISION</b>													
General Manager D	1,037,544.00	144,000.00	86,462.00	86,462.00		124,505.28	1,200.00	6,600.00	1,200.00	15,000.00	30,000.00	6,000.00	56,200.30
Admin./Gen. Ser. Officer B	355,452.00	24,000.00	29,621.00	29,621.00		42,654.24	1,200.00	4,887.47	1,200.00	15,000.00	20,000.00	6,000.00	17,772.60
Cashier D	242,628.00	24,000.00	20,219.00	20,219.00		29,115.36	1,200.00	3,336.14	1,200.00	15,000.00	10,000.00	6,000.00	12,131.40
Clerk Processor C	165,684.00	24,000.00	13,807.00	13,807.00	4,000.00	19,882.08	1,200.00	2,278.16	1,200.00	15,000.00	5,000.00	6,000.00	8,284.20
Administrative Services Aide	166,968.00	24,000.00	13,914.00	13,914.00	15,000.00	20,036.16	1,200.00	2,295.81	1,200.00	15,000.00	5,000.00	6,000.00	8,348.40
Budgeting Aide	165,684.00	24,000.00	13,807.00	13,807.00		19,882.08	1,200.00	2,278.16	1,200.00	15,000.00			
Administrative Services Aide	165,684.00	24,000.00	13,807.00	13,807.00		19,882.08	1,200.00	2,278.16	1,200.00	15,000.00			
Utility Worker 1B	138,612.00	24,000.00	11,551.00	11,551.00		16,633.44	1,200.00	1,905.92	1,200.00	15,000.00	5,000.00	6,000.00	6,930.60
Craft and Trade Helper	138,612.00	24,000.00	11,551.00	11,551.00		16,633.44	1,200.00	1,905.92	1,200.00	15,000.00	5,000.00	6,000.00	6,930.60
Craft and Trade Helper	138,612.00	24,000.00	11,551.00	11,551.00		16,633.44	1,200.00	1,905.92	1,200.00	15,000.00	5,000.00	6,000.00	6,930.60
Sub-total	2,715,480.00	360,000.00	226,250.00	226,290.00	19,000.00	325,857.60	12,000.00	29,671.62	12,000.00	150,000.00	85,000.00	48,000.00	123,528.70
<b>COMMERCIAL DIVISION</b>													
Utilities/Cus. Service Officer B	355,452.00	24,000.00	29,621.00	29,621.00	2,500.00	42,654.24	1,200.00	4,887.47	1,200.00	15,000.00	20,000.00	6,000.00	17,772.60
Industrial Rel. Mngt. Asst B	211,956.00	24,000.00	17,663.00	17,663.00		25,434.72	1,200.00	2,914.40	1,200.00	15,000.00	10,000.00	6,000.00	10,597.80
Utilities/Cust. Serv. Asst't D	186,288.00	24,000.00	15,524.00	15,524.00	18,000.00	22,354.56	1,200.00	2,561.46	1,200.00	15,000.00	10,000.00	6,000.00	9,314.40
Utilities/Cust. Serv. Asst't E	165,684.00	24,000.00	13,807.00	13,807.00	18,000.00	19,882.08	1,200.00	2,278.16	1,200.00	15,000.00	10,000.00	6,000.00	8,284.20
Utilities/Cust. Serv. Asst't E	165,684.00	24,000.00	13,807.00	13,807.00		19,882.08	1,200.00	2,278.16	1,200.00	15,000.00	5,000.00	6,000.00	8,284.20
Utilities/Cust. Serv. Asst't E	165,684.00	24,000.00	13,807.00	13,807.00		19,882.08	1,200.00	2,278.16	1,200.00	15,000.00	10,000.00	6,000.00	8,284.20
Utilities/Cust. Serv. Asst't E	165,684.00	24,000.00	13,807.00	13,807.00	12,000.00	19,882.08	1,200.00	2,278.16	1,200.00	15,000.00	10,000.00	6,000.00	8,284.20
Utilities/Cust. Serv. Asst't E	165,684.00	24,000.00	13,807.00	13,807.00	18,000.00	19,882.08	1,200.00	2,278.16	1,200.00	15,000.00	10,000.00	6,000.00	8,284.20
Utilities/Cust. Serv. Asst't E	165,684.00	24,000.00	13,807.00	13,807.00	18,000.00	19,882.08	1,200.00	2,278.16	1,200.00	15,000.00	10,000.00	6,000.00	8,284.20
Utilities/Cust. Serv. Asst't E	165,684.00	24,000.00	13,807.00	13,807.00	18,000.00	19,882.08	1,200.00	2,278.16	1,200.00	15,000.00	10,000.00	6,000.00	8,284.20
Water Res. Fac. Tender B (Plumbe	165,684.00	24,000.00	13,807.00	13,807.00	18,000.00	19,882.08	1,200.00	2,278.16	1,200.00	15,000.00	10,000.00	6,000.00	8,284.20
Sub-total	1,913,484.00	240,000.00	159,457.00	159,457.00	104,500.00	229,618.08	12,000.00	26,310.41	12,000.00	150,000.00	105,000.00	60,000.00	95,674.20

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	BASIC SALARY	ACA, PERA RATA	13th Month	14th Month	Overtime Pay	ER'S G.S.I.S. CONT.	ECC CONT.	MED. CONT.	Pag-Ibig Contribution	Cash Gift /PEI	Monetization of leave	Clothing	PBB
<b>ENGINEERING DIVISION</b>													
Engineer A	355,452.00	24,000.00	29,621.00	29,621.00		42,654.24	1,200.00	4,887.47	1,200.00	15,000.00	20,000.00	6,000.00	17,772.50
Water Res. Fac. Opt. C	169,536.00	24,000.00	14,128.00	14,128.00	60,000.00	20,344.32	1,200.00	2,331.12	1,200.00	15,000.00	10,000.00	6,000.00	8,476.80
Water Res. Fac. Opt. C	169,536.00	24,000.00	14,128.00	14,128.00	60,000.00	20,344.32	1,200.00	2,331.12	1,200.00	15,000.00	10,000.00	6,000.00	8,476.80
Water Res. Fac. Opt. C	173,472.00	24,000.00	14,456.00	14,456.00	60,000.00	20,516.64	1,200.00	2,385.24	1,200.00	15,000.00	10,000.00	6,000.00	8,673.60
Water Res. Fac. Opt. C	165,684.00	24,000.00	13,807.00	13,807.00	60,000.00	19,882.08	1,200.00	2,278.16	1,200.00	15,000.00	10,000.00	6,000.00	8,284.20
Engineering Aide A	187,716.00	24,000.00	15,643.00	15,643.00	15,000.00	22,525.92	1,200.00	2,581.10	1,200.00	15,000.00	10,000.00	6,000.00	9,385.80
Water Res. Fac. Tender B (Plumber)	166,968.00	24,000.00	13,914.00	13,914.00	15,000.00	20,036.16	1,200.00	2,295.81	1,200.00	15,000.00	5,000.00	6,000.00	8,348.40
Water Res. Fac. Tender B (Plumber)	165,684.00	24,000.00	13,807.00	13,807.00		19,882.08	1,200.00	2,278.16	1,200.00	15,000.00	5,000.00	6,000.00	8,284.20
Water Res. Fac. Tender B	165,684.00	24,000.00	13,807.00	13,807.00		19,882.08	1,200.00	2,278.16	1,200.00	15,000.00			
Water Res. Fac. Tender B	165,684.00	24,000.00	13,807.00	13,807.00		19,882.08	1,200.00	2,278.16	1,200.00	15,000.00			
Utility Worker 1B	138,612.00	24,000.00	11,551.00	11,551.00		16,633.44	1,200.00	1,905.92	1,200.00	15,000.00	5,000.00	6,000.00	6,930.60
Sub-total	2,024,028.00	264,000.00	168,669.00	168,669.00	270,000.00	242,863.36	13,200.00	27,830.39	13,200.00	165,000.00	85,000.00	54,000.00	84,633.00
<b>GRAND TOTALS</b>	<b>6,652,992.00</b>	<b>864,000.00</b>	<b>554,416.00</b>	<b>554,416.00</b>	<b>393,500.00</b>	<b>798,359.04</b>	<b>37,200.00</b>	<b>83,812.41</b>	<b>37,200.00</b>	<b>465,000.00</b>	<b>275,000.00</b>	<b>162,000.00</b>	<b>303,835.90</b>

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# ALICIA WATER DISTRICT

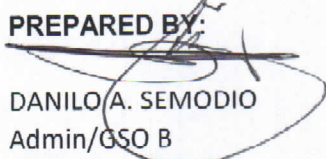
## DETAILED EXPENSES BUDGET

For the Budget Year 2020

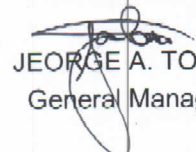
	Actual (Jan. - Nov.)	Budgeted	Proposed	
	2019	2019	Budget 2020	(2020-2019)
<b>PERSONNEL EXPENDITURES</b>				
<u>Administrative</u>				
Basic Salaries	2,012,021.00	2,353,500.00	2,715,480.00	361,980.00
PERA, ACA,RATA	264,000.00	348,000.00	360,000.00	12,000.00
13th/14th month pay	365,822.00	392,250.00	452,580.00	60,330.00
Sub Total	<b>2,641,843.00</b>	<b>3,093,750.00</b>	<b>3,528,060.00</b>	<b>434,310.00</b>
<u>Commercial Division:</u>				
Basic Salaries	1,385,186.00	1,511,112.00	1,913,484.00	402,372.00
PERA, ACA,RATA	176,000.00	192,000.00	240,000.00	48,000.00
13th/14th month pay	251,852.00	251,852.00	318,914.00	67,062.00
Sub Total	<b>1,813,038.00</b>	<b>1,954,964.00</b>	<b>2,472,398.00</b>	<b>517,434.00</b>
<u>Engineering Division:</u>				
Basic Salaries	1,335,719.00	1,457,148.00	2,024,028.00	566,880.00
PERA, ACA,	176,000.00	192,000.00	264,000.00	72,000.00
13th/14th month pay	242,858.00	242,858.00	337,338.00	94,480.00
Sub Total	<b>1,754,577.00</b>	<b>1,892,006.00</b>	<b>2,625,366.00</b>	<b>733,360.00</b>
<u>Casual Employees</u>				
	<b>724,092.00</b>	<b>634,272.00</b>		
<u>Employees benefits:</u>				
Overtime and Holiday pay	324,153.38	355,500.00	393,500.00	38,000.00
Uniform Allowance	144,000.00	150,000.00	162,000.00	12,000.00
Anniversary Bonus	-	-	-	-
Cash gift/PEI	135,000.00	250,000.00	465,000.00	215,000.00
Vacation/Sick Leave Benefits	-	225,000.00	275,000.00	50,000.00
Directors & Committee Members Fee	155,428.00	379,712.00	379,712.00	-
PBB(Performance Based Bonus)		297,801.60	303,835.90	6,034.30
Sub Total	<b>758,581.38</b>	<b>1,658,013.60</b>	<b>1,979,047.90</b>	<b>321,034.30</b>
<u>Life &amp; Retirement Insurance Contr (GSIS)</u>				
	661,755.60	680,956.32	835,559.04	154,602.72
PAG-IBIG Contributions	29,700.00	30,000.00	37,200.00	7,200.00
PhilHealth Contributions	65,653.54	74,508.89	83,812.41	9,303.52
Sub Total	<b>757,109.14</b>	<b>785,465.21</b>	<b>956,571.45</b>	<b>171,106.25</b>
<b>Total Personnel Expenditures.....</b>				
	<b>8,449,240.52</b>	<b>10,018,470.81</b>	<b>11,561,443.35</b>	<b>2,177,244.55</b>
<b>NON-PERSONNEL EXPENDITURES</b>				
Fuel, Oil, Lubricant Expenses	439,666.49	500,000.00	479,636.17	(20,363.83)
Travel Expenses	356,037.75	150,000.00	300,000.00	150,000.00
Training Expenses (Regular & GAD Related)	473,104.45	350,000.00	640,000.00	290,000.00
Electricity Expenses (Office / Others)	276,945.83	170,000.00	350,000.00	180,000.00
Postage and Deliveries Expenses	5,481.00	10,000.00	6,500.00	(3,500.00)
Telephone Expenses - Landline/Mobile	197,079.96	145,000.00	200,000.00	55,000.00
Cable Expenses	8,800.00	4,800.00	4,000.00	(800.00)
Printing Expenses	-	15,000.00	30,000.00	15,000.00
Taxes, Duties and Licenses (Franchise & Other	515,089.97	551,490.70	625,136.02	73,645.32
Reg/Insurance Premiums	97,414.97	130,000.00	100,000.00	(30,000.00)
Representation Expenses	129,832.20	210,000.00	470,000.00	260,000.00
Transmission & Distribution Expenses(Power)	2,598,624.43	2,480,000.00	3,000,000.00	520,000.00

Chemical, Filtering and Lab Supplies Exp	331,102.22	240,000.00	320,000.00	80,000.00
Extraordinary and Miscellaneous Expenses	58,440.48	118,400.00	240,000.00	121,600.00
Membership and Contribution to Organization	-	20,000.00	10,000.00	(10,000.00)
Cultural and Athletic Expenses	-	86,000.00	50,000.00	(36,000.00)
Legal Services	18,250.00	100,000.00	100,000.00	-
Auditing Services	-	60,000.00	60,000.00	-
Other Professional Services	2,050.00	10,000.00	3,000.00	(7,000.00)
Accountable Forms Expenses	123,660.00	80,000.00	120,000.00	40,000.00
Non-Accountable Forms Expenses	26,728.98	20,000.00	10,000.00	
Rent Expenses	46,046.33	40,000.00	40,000.00	
Donations	6,000.00	10,000.00	10,000.00	
Drug & Medicine Expenses	1,170.00	10,000.00	30,000.00	20,000.00
Internet Subscription Expenses	12,489.59	12,000.00	16,000.00	4,000.00
Printing & Publication Expenses	-	3,000.00	3,000.00	-
Fidelity Bond	11,216.25	15,000.00	15,000.00	-
Transportation & Delivery Expenses	10,000.00	5,000.00	5,000.00	-
Doubtful Accounts Expenses	2,757.22	(3,000.00)	(4,000.00)	(1,000.00)
Advertising, Promotional and Mktg. Expenses	-	80,000.00	60,000.00	(20,000.00)
Maintenance and Other Operating Expense	1,428,418.48	1,638,934.16	1,062,979.20	(575,954.96)
Office Supplies Expense	282,408.40		230,000.00	
Semi-Expandable Machinery & Equipment	65,231.25		80,000.00	
Other Supplies and Materials Expense	203,432.59		60,000.00	
Sub Total	<b>7,727,478.84</b>	<b>7,261,624.86</b>	<b>8,726,251.39</b>	<b>1,700,581.49</b>
<b>DEPRECIATION EXPENSE</b>				
Depreciation Expenses - Plant	1,248,495.62	1,148,138.30	1,361,995.22	213,856.93
Depn. Expenses - Bldg. and Other Structures	60,165.38	33,139.53	65,634.96	32,495.43
Depn. Expenses - Office & Machinery Equip	490,737.99	470,190.78	535,350.53	65,159.76
Depn Expenses - Land Transport Eqpt.	61,626.35	21,228.53	67,228.75	46,000.22
Depn Expenses - Furnitures and Fixtures	1,298.48	16,770.72	1,416.52	(15,354.19)
S-total	<b>1,862,323.82</b>	<b>1,689,467.85</b>	<b>2,031,625.99</b>	<b>342,158.13</b>
<b>REPAIR/MAINTENANCE EXPENSES</b>				
Repair/Maintenance of Land Improvement	200.00	50,000.00	50,000.00	0
Repair/Maint. - Infrastructure Asset	776,121.28	500,000.00	600,000.00	100,000
Rep/Maint - Building & Other Structures	3,434.50	100,000.00	100,000.00	0
Rep/Maint - Machinery & Equipment	403,407.06	150,000.00	200,000.00	50,000
Rep.Maint of Land Transport Equipment	375,002.07	250,000.00	250,000.00	0
Sub Total	<b>1,558,164.91</b>	<b>1,050,000.00</b>	<b>1,200,000.00</b>	<b>150,000.00</b>
Grand Total .....	<b>19,597,208.09</b>	<b>20,019,563.52</b>	<b>23,519,320.73</b>	<b>4,369,984.17</b>

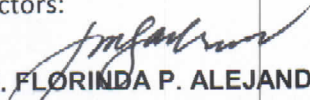
PREPARED BY:

  
DANILO A. SEMODIO  
Admin/GSO B

RECOMMENDING APPROVAL:

  
GEORGE A. TOMAS  
General Manager D

APPROVED:  
For the Board of Directors:


  
DIR. FLORINDA P. ALEJANDRO  
Chairman of the Board

# ALICIA WATER DISTRICT

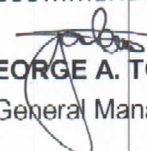
## BUDGETED CASH FLOW For the Budget Year 2020

	Actual (Jan. - Nov.) 2019	Budgeted 2019	Proposed Budget 2020	variance (2020-2018)
<b>Receipts:</b>				
Water Bills Receipts	26,781,374.83	27,576,976.48	31,256,801.11	3,679,824.63
Other Receipts	2,643,258.83	2,750,021.92	3,070,790.42	320,768.50
<b>Total Receipts</b>	<b>29,424,633.66</b>	<b>30,326,998.40</b>	<b>34,327,591.53</b>	<b>4,000,593.13</b>
<b>Less: Disbursement</b>				
Personnel Services	8,022,657.90	10,018,470.81	11,561,443.35	1,542,972.55
Fuel, or Power Purchased for Pumping	2,469,262.58	2,480,000.00	3,000,000.00	520,000.00
Other Operation and Maintenance	6,433,146.25	5,040,134.16	5,441,115.37	400,981.21
<b>Total</b>	<b>16,925,066.73</b>	<b>17,538,604.97</b>	<b>20,002,558.72</b>	<b>2,463,953.76</b>
<b>Debt Service :</b>				
Current				
Proposed Restructuring Loan				
Total Debt Service		2,160,000.00	3,600,000.00	1,440,000.00
Capital Expenditures	12,245,907.15	9,345,190.08	9,216,575.77	(128,614.31)
Fund Reserves		120,000.00	120,000.00	-
Corp. Income Tax/ Franchise Tax	593,119.72	551,539.53	625,136.02	73,596.49
<b>Total Disbursement</b>	<b>29,764,093.60</b>	<b>29,715,334.58</b>	<b>33,564,270.51</b>	<b>3,848,935.94</b>
Cash Receipt ( Disbursement)	(339,459.94)	611,663.82	763,321.01	151,657.19
Add: Cash Balance Beginning	5,707,482.14	6,043,000.00	5,800,000.00	(243,000.00)
<b>Budget Cash Balance Ending</b>	<b>5,368,022.20</b>	<b>6,654,663.82</b>	<b>6,563,321.01</b>	<b>(91,342.81)</b>

PREPARED BY:

  
**DANILO A. SEMODIO**  
Admin/GSO B

RECOMMENDING APPROVAL

  
**GEORGE A. TOMAS**  
General Manager D

APPROVED:

For the Board of Directors:


  
**DIR. FLORINDA P. ALEJANDRO**  
Chairman of the Board

**ALICIA WATER DISTRICT**  
**BUDGETED INCOME STATEMENT**  
For the Budget Year 2020

	Actual (Jan. - Nov.)	Budgeted 2019	Proposed Budget 2020	variance (2020-2018)
Operating Revenues	<b>27,972,733.80</b>	<b>29,378,713.00</b>	<b>33,159,767</b>	<b>3,781,053.55</b>
Less:				
Operation Expenses	15,661,629.39	17,280,144.49	20,287,694.74	3,007,550.25
Repair/Maintenance Expenses	1,558,164.91	1,050,000.00	1,200,000.00	150,000.00
Depreciation Expenses	1,862,323.82	1,689,467.85	2,031,625.99	342,158.14
Total	<b>19,082,118.12</b>	<b>20,019,612.34</b>	<b>23,519,320.73</b>	<b>3,499,708.39</b>
Net Income from operation	8,890,615.68	9,359,100.66	9,640,445.83	281,345.17
Add: Other Revenues				
Interest Revenues / Others	11,014.24	20,000.00	10,000.00	(10,000.00)
Net Income before Interest Charges	<b>8,901,629.92</b>	<b>9,379,100.66</b>	<b>9,650,445.83</b>	<b>271,345.17</b>
Less: Interest Charges				
Interest on Longterm Debt		-	-	0.00
Bank Charges		2,000.00	2,000.00	0.00
Loan Penalty	1,449,529.86		2,899,059.60	
Other Charges:				0.00
Franchise/Income Taxes	515,089.97	551,539.53	625,136.02	73,596.49
<b>BUDGETED NET INCOME (LOSS)</b>	<b>6,937,010.09</b>	<b>8,825,561.13</b>	<b>9,023,309.80</b>	<b>197,748.67</b>

Prepared by:

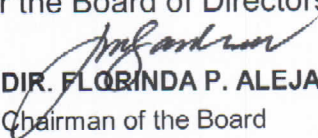
Recommending Approval:

  
**DANILO A. SEMODIO**  
Admin/GSO B

  
**GEORGE A. TOMAS**  
General Manager D

Approved:

For the Board of Directors:

  
**DIR. FLORINDA P. ALEJANDRO**  
Chairman of the Board



**ALICIA WATER DISTRICT**

Annual Procurement Plan  
For the Budget Year 2020

**ADMIN SECTION**

Printer or Facsimile or Photocopier Supplies	37,390.00
Office Equipment Accessories and Supplies	234,360.52
Office Equipment	188,000.00
Cleaning Equipment and Supplies	16,766.88
Service Connection Materials	2,286,785.56
Semi-Expendable Office Equipment	27,190.00
APP-Non CSE (Tools, Shops and Garage Equipment)	18,690.00

**COMMERCIAL SECTION**


Printer or Facsimile or Photocopier Supplies	9,300.00
Office Equipment Accessories and Supplies	17,380.66
Semi-Expendable Office Equipment	28,000.00
Office Equipment	61,000.00
Maintenance Materials for Disconnection	58,440.00

**ENGINEERING/PRODUCTION SECTION**

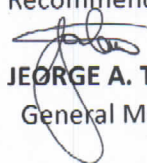
Printer or Facsimile or Photocopier Supplies	11,600.00
Office Equipment Accessories and Supplies	9,253.26
Semi-Expendable Office Equipment	12,700.00
Tools, Shop, and Garage Equipment	44,730.00
Electrical Equipment/Materials	1,240,000.00
Non Revenue Water Reduction	419,393.00
Maintenance Materials / Repair of Transmission / Distribution / Mainline	298,195.89
Proposed Expansion of Services	3,600,000.00
Facilities and Service Vehicle	280,000.00
Fuels and Chemicals	317,400.00

TOTAL..... **9,216,575.77**

Prepared by:

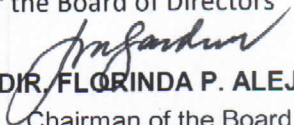
  
**DANILO A. SEMODIO**  
Admin/GSO B

Recommending Approval:

  
**GEORGE A. TOMAS**  
General Manager

**APPROVED:**

For the Board of Directors

  
**DIR. FLORINDA P. ALEJANDRO**  
Chairman of the Board

# ALICIA WATER DISTRICT

## 2020 GAD PLAN AND BUDGET

Program/Activity Plan	Gender Related Issues and Concern	Objectives	Identified Activities	MFO	Time Frame	In-charge	Performance Indicator	Budget
<b>CLIENT-FOCUSED ACTIVITIES</b>								
<b>Livelihood Trainings</b>	Participation of women in Livelihood to augment family income / Conduct of Training on Livelihood Skills	To equip participants with appropriate knowledge/technology in livelihood skills for the enhancement of the program	Seminar/ Workshop	Women concessionaires from selected barangays	April- June 2020	Commercial Section	Most of the employees are well-off in their basic necessities and the invited women groups have set-up their livelihood business. Attended by employees and their spouses and selected invited women	100,000.00
<b>Women's Month Celebration</b>	Lack of awareness on Women's month celebration and the significance of existence of every woman	To celebrate the significance of women	Special gift-giving to women concessionaires during the bill payments	All BCD's, women employees and women concessionaires	March 2020	Commercial Section	Women concessionaires will realize their worth and prominence - women concessionaires	100,000.00
<b>Mother's Day Celebration</b>	Mother's Day is a day to recognize the essence of motherhood, how ever it was not merely recognized	to acknowledge the essence of mothers in child birth and development	Special treat to ALWAD BOD's and employees who are already mothers	ALWAD employees, BOD, and Concessionaires who are already mother	May-20	Administrative sections	Mothers will feel that they are somehow recognized and treated special	60,000.00
<b>Father's Day Celebration</b>	Father's Day is a day to recognize the essence of parenthood, how ever it was not merely recognized	to acknowledge the essence of fathers being the head of family	Special treat to ALWAD BOD's and employees who are already fathers	ALWAD employees, BOD, and Concessionaires who are already father	Jun-20	Administrative sections	Fathers will feel that they are somehow recognized and treated special	60,000.00

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<b>Special Programs to Persons with Disabilities(PWD's)</b>	Lack of recognition and privilege to the PWD's	to give privilege to the PWD's	Construction of PWD Lane in offices	Concessionaires who are PWD's	July-September 2020	Engineering Section	PWD's will feel their worth as part of the social world	50,000.00
<b>HIV/AIDS Awareness Month</b>	Lack of knowledge about the risk factors, causes, symptoms and prevention of HIV/AIDS	To provide information to all employees regarding the breast cancer as a life threatening ailment	DOH-relevant seminars on HIV/AIDS	ALWAD BOD's, officials and employees	Feb-20	Commercial Section	Participants will be aware about the HIV/AIDS, its causes and risk factors	30,000.00
<b>Special Programs to Solo Parents</b>	Lack of privilege to single parents	To provide basic education to children of solo parents	Scholarship program with maintained grades	Selected children of solo parents	All year round	Commercial Section	Some children can go now to school with the assistance of the district	50,000.00

**ORGANIZATIONAL-FOCUSED ACTIVITIES**

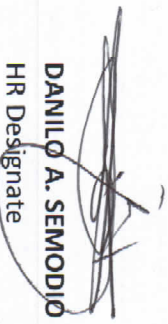
<b>Conduct of Trainings on Gender Related Issues and Concepts, mandates and policies</b>	Follow-up trainings on Gender-related issues and concepts, mandates of all employees of ALWAD	To equip participants' awareness on gender issues	Seminar-Workshop	Personnel oriented on the in-depth provisions of GAD related mandate	July-September 2020	Administrative Section	Majority of the employees shall attend and will be much aware and conversant on the GAD mandate - All officials and employees	80,000.00
<b>Capacity Development on Gender Mainstreaming</b>	Lack of skills in the application of GAD concepts to governance	To develop skills in applying GAD concepts	Trainings and workshops	Personnel oriented on the in-depth provisions of GAD related mandate	January-February 2020	Administrative Section	BODs and departments are gender responsive	60,000.00
<b>Values Formation for Newly Hired Employees</b>	Lack of information about the agency and its mission and vision / General Orientation	To equip the newly hired employees on the mission and vision of the agency in order for them to serve best to their interest	General Orientation and Values Formation for newly hired employees	All newly hired employees will have a good attitude and personality towards office and public service	all year round	Administrative Section	All participants will gain additional knowledge and understanding in one's values and attitudes - all newly hired employees	60,000.00

<b>Capacity Development on Sponsored Trainings/Seminars</b>	Lack of information/knowledge on public service objectives and mandates	To equip the officials and employees on outside training activities	Trainings and workshops	Well capacitated and informed employees	all year round	Administrative Section	Certificate of Participation / Attendance from seminars/trainings attended - all qualified officials and employees	60,000.00
<b>Tree Planting Activities</b>	Many Filipinos both men and women are not aware of the cause of natural calamities, climate change and global warming	To provide canopy and habitat to wildlife and to prevent water pollution	Tree Planting	The participants will learn to appreciate the environment	Jan-20	Commercial Section	The employees will learn to embrace and protect the environment and the trees will serve as a means of protecting the area from pollutants - all officials and employees	40,000.00
<b>Physical Fitness Program</b>	Some employees are not physically and mentally fit due to time constrain to exercise	To have sound mind and body	Hiking, Zumba, Sports Activities	The participants will develop camaraderie and become physically fit in all undertakings of the agency	all year round	Administrative Section	The participants will start to commit regular exercise - all officials and employees	100,000.00
<b>Family Outing/Activities</b>	Lack of time to unwind and relax	To break the tension and pressure due to the demand of office work and field work	Agency outing	The employees will feel energized and will become more productive	April-June 2020	Administrative Section	The employees will be more productive and efficient public servant - all officials and employees and their families	250,000.00
<b>Disaster Risk Reduction Programs(DRR)</b>	People lack awareness on the things to be prepared when disasters gets in unexpectedly	To provide information on how to be prepared in times of disaster and the like	Seminar-Workshop	The participants will learn to be ready at all times in any case of eventualities	January-March 2020	Administrative Section	The participants will gain insights on how to be prepared during disasters and calamities - all officials and employees of ALWAD	50,000.00

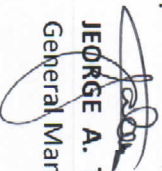
<b>Team Building</b>	It is important to determine and focus on the objectives and goals for building an effective team and not lose sight of the overarching "purpose" of where the team needs to be.	To achieve this high performance, to develop the group through the various stages of development, until it achieves high performance.	Seminar-Workshop	The participants will reach a high performing stage for the agency	July-September 2020	Administrative Section	The participants will gain knowledge on unity and ultimately how to achieve goals through team effort - all officials and employees	200,000.00
<b>World Water Day Celebration</b>	Lack of knowledge on the water cobsevation tips	To teach concessionaires how to conserve water	Information desmination campaign	All concessionaires will have to be informed of the water safety tips	April-June 2020	Commercial Section	All concessionaires will be aware enough about the conservation of water	60,000.00
<b>Well Drilling in Apanay</b>	Provide source of water and increase the line pressure	Higher production to meet the additional demand and pressure	Well Drilling works	There is an increase production that will meet the demands in the covered areas	January-March 2020	Engineering/Production	Concessionaires shall experience 24/7 water with higher pressure	300,000.00
								<b>1,710,000.00</b>
								<b>5.0%</b>

Ratio to Budget.... 5.0%

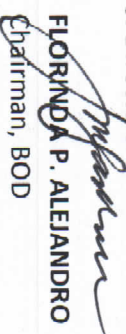
Prepared by:

  
**DANILO A. SEMODIO**  
 HR Designate

Noted by:

  
**GEORGE A. TOMAS**  
 General Manager

Approved for the Board of Directors:

  
**FLORINDA P. ALEJANDRO**  
 Chairman, BOD

# ANNUAL PROCUREMENT PLAN

For the Year 2020

## ADMINISTRATIVE SECTION

### COMMON SUPPLIES AND EQUIPMENT (APP-CSE)

#### Printer or Facsimile or Photocopier Supplies

Description	Unit Cost	QTY	UNIT	TOTAL	First Quarter		Second Quarter		Third Quarter		Fourth Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Photocopier Toner	950.00	4	KIS	3,800.00	1	950.00	1	950.00	1	950.00	1	950.00
Photocopier Drum	3,200.00	1	set	3,200.00		-	1	3,200.00		-		-
DR DCP-9065DN	3,850.00	2	pcs	7,700.00	1	3,850.00		-	1	3,850.00		-
HP Toner 285A	2,900.00	2	box	5,800.00	1	2,900.00		-	1	2,900.00		-
Ink (C) Epson 003	275.00	2	bot	550.00	1	275.00		-	1	275.00		-
Ink (Y) Epson 003	275.00	2	bot	550.00	1	275.00		-	1	275.00		-
Ink (M) Epson 003	275.00	2	bot	550.00	1	275.00		-	1	275.00		-
Ink (K) Epson 003	275.00	8	bot	2,200.00	2	550.00	2	550.00	2	550.00	2	550.00
Ink (C) Epson 664	250.00	4	bot	1,000.00	1	250.00	1	250.00	1	250.00	1	250.00
Ink (Y) Epson 664	250.00	4	bot	1,000.00	1	250.00	1	250.00	1	250.00	1	250.00
Ink (M) Epson 664	250.00	4	bot	1,000.00	1	250.00	1	250.00	1	250.00	1	250.00
Ink (K) Epson 664	250.00	12	bot	3,000.00	4	1,000.00	2	500.00	4	1,000.00	2	500.00
TN DCP-9065DN	3,520.00	2	pcs	7,040.00	1	3,520.00		-	1	3,520.00		-
<b>Sub-Total:</b>				<b>37,390.00</b>		<b>14,345.00</b>		<b>5,950.00</b>		<b>14,345.00</b>		<b>2,750.00</b>

#### Office Equipment Accessories and Supplies

Description	Unit Cost	QTY	UNIT	TOTAL	First Quarter		Second Quarter		Third Quarter		Fourth Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Ball Pen	5.00	60	pcs	300.00	15	75.00	15	75.00	15	75.00	15	75.00
Battery AA	21.00	20	pcs	420.00	5	105.00	5	105.00	5	105.00	5	105.00
Battery AAA	56.89	24	pcs	1,365.36	6	341.34	6	341.34	6	341.34	6	341.34
Bin Card	10.00	500	pcs	5,000.00	500	5,000.00		-		-		-
Bond Paper Legal S-16	179.00	20	ream	3,580.00	10	1,790.00		-	10	1,790.00		-
Bond Paper Letter S-16	156.00	18	ream	2,808.00	8	1,248.00		-	10	1,560.00		-
Bond Paper Legal S-20	264.00	22	ream	5,808.00	3	792.00	8	2,112.00	8	2,112.00	3	792.00
Bond Paper Letter S-20	220.00	16	ream	3,520.00	2	440.00	6	1,320.00	6	1,320.00	2	440.00




Brown Envelope Legal	8.68	20	pcs	173.60	5	43.40	5	43.40	5	43.40		
Carbon Paper Legal Black	594.00	2	ream	1,188.00	1	594.00		594.00		-		
Correction Tape	40.59	40	pcs	1,623.60	10	405.90	10	405.90	10	405.90		
Expanded Folder Long	22.07	12	pcs	264.84	6	132.42		132.42		-		
File Box	162.00	2	pcs	324.00	2	324.00		-		-		
File Folder Legal 100's	621.28	4	ream	2,485.12	2	1,242.56	2	1,242.56		-		
File Tray 2 layer	500.00	3	pcs	1,500.00	2	1,000.00	1	500.00		-		
Flash Drive 16GB	300.00	6	pcs	1,800.00	3	900.00	3	900.00		-		
Highlighter Pen	33.00	20	pcs	660.00	5	165.00	5	165.00	5	165.00		
Ledger Notebook 6 columns	35.00	2	pcs	70.00	1	35.00	1	35.00		-		
Nylon Rope	20.00	50	meters	1,000.00	25	500.00	25	500.00		-		
Official Receipt	300.00	120	pad	36,000.00		-	120	36,000.00		-		
Packing Tape	62.60	6	pcs	375.60	3	187.80	3	187.80		-		
Pencil No. 2	5.50	4	pcs	22.00	2	11.00	2	11.00		-		
Permanent Marker Broad	37.26	20	pcs	745.20	5	186.30	5	186.30	5	186.30		
Puncher Heavy Duty	500.00	2	pcs	1,000.00	1	500.00	1	500.00		-		
Rubber Band	29.89	4	box	119.56	1	29.89	1	29.89	1	29.89		
Stamp Pad	100.00	2	pcs	200.00	1	100.00	1	100.00		-		
Stamp Pad Ink	35.00	4	pcs	140.00	2	70.00	2	70.00		-		
Staple Wire No. 10	10.00	5	box	50.00	2	20.00	1	10.00	1	10.00		
Staple Wire No. 35	55.72	12	box	668.64	3	167.16	3	167.16	3	167.16		
Stapler No. 35	375.00	2	pcs	750.00	1	375.00	1	375.00		-		
Stock Card Appendix No. 58	10.00	500	pcs	5,000.00		-	500	5,000.00		-		
Supplies Ledger Card Appendix No. 57	10.00	500	pcs	5,000.00		-	500	5,000.00		-		
Water Bill Receipts	1.50	100000	pcs	150,000.00		-	100000	150,000.00		-		
White Envelope 6 3/4" S-20	133.00	3	box	399.00	1	133.00	1	133.00		-		
<b>Sub-Total:</b>				<b>234,360.52</b>		<b>16,913.77</b>		<b>5,093.99</b>		<b>209,591.77</b>		<b>2,760.99</b>

**Office Equipment**

Description	Unit Cost	QTY	UNIT	TOTAL	First Quarter		Second Quarter		Third Quarter		Fourth Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
PABX System with UPS	32,000.00	1	set	32,000.00	1	32,000.00		-		-		-
CCTV (8 camera)	30,000.00	1	set	30,000.00	1	30,000.00		-		-		-
Laptop	15,500.00	2	unit	31,000.00	2	31,000.00		-		-		-
Desktop computer with UPS	15,000.00	2	set	30,000.00	2	30,000.00		-		-		-

Projector with Pull Down Screen	50,000.00	1	set		50,000.00	1		-				-
Drone	15,000.00	1	unit		15,000.00	1		-				-
<b>Sub-Total:</b>	<b>188,000.00</b>				<b>188,000.00</b>			-				-

**Cleaning Equipment and Supplies**

Description	Unit Cost	QTY	UNIT	TOTAL	First Quarter		Second Quarter		Third Quarter		Fourth Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
AIR FRESHENER, aerosol, 280ml/1.50	86.06	4	pcs	344.24	2	172.12		-	2	172.12		-
CLEANER, TOILET BOWL AND URINA	41.60	4	pcs	166.40	2	83.20		-	2	83.20		-
DETERGENT BAR, 140 grams as pac	8.01	4	pcs	32.04	2	16.02		-	2	16.02		-
DISINFECTANT SPRAY, aerosol type	122.98	4	pcs	491.92	2	245.96		-	2	245.96		-
HUMIDIFIER DIFFUSER OIL	1,350.00	8	bot	10,800.00	4	5,400.00		5,400.00				-
MOP BUCKET, heavy duty, hard plast	1,911.00	2	pcs	3,822.00	1	1,911.00		-	1	1,911.00		-
MOPHANDLE, heavy duty, aluminum,	145.60	2	pcs	291.20	1	145.60		-	1	145.60		-
MOPHEAD, made of rayon, weight: 40	110.24	2	pcs	220.48	1	110.24		-	1	110.24		-
RAGS, all cotton, 32 pieces per kilogra	46.69	4	kgs	186.76	2	93.38		-	2	93.38		-
SCOURING PAD, made of synthetic n	102.96	4	pcs	411.84	2	205.92		-	2	205.92		-
<b>Sub-Total:</b>				<b>16,766.88</b>		<b>8,383.44</b>		<b>5,400.00</b>		<b>2,983.44</b>		-

**Semi-Expendable Office Equipment**

Description	Unit Cost	QTY	UNIT	TOTAL	First Quarter		Second Quarter		Third Quarter		Fourth Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Calculator DR120TM (Printing)	4,000.00	1	pcs	4,000.00		-		-	1	4,000.00		-
Calculator MX-120B 12 Digits	500.00	4	pcs	2,000.00		-	2	1,000.00	2	1,000.00		-
Ink-Jet Printer L120	7,595.00	2	unit	15,190.00	1	7,595.00	1	7,595.00		-		-
Teller's Chair	3,000.00	2	unit	6,000.00	2	6,000.00		-				-
<b>Sub-Total:</b>				<b>27,190.00</b>		<b>13,595.00</b>		<b>8,595.00</b>		<b>5,000.00</b>		-

**Service Connection Materials**

Description	Unit Cost	QTY	UNIT	TOTAL	First Quarter		Second Quarter		Third Quarter		Fourth Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Brass Ball Valve w/ LW 1/2"	220.00	650	pcs	143,000.00	250	55,000.00	200	44,000.00	100	22,000.00	100	22,000.00
Brass Gate Valve 1 1/4"	825.00	10	pcs	8,250.00	10	8,250.00		-		-		-
Brass Gate Valve 1"	489.00	40	pcs	19,560.00	40	19,560.00		-		-		-
Brass Gate Valve 2"	1,227.00	20	pcs	24,540.00	20	24,540.00		-		-		-
Brass Gate Valve 3/4"	502.00	100	pcs	50,200.00	50	25,100.00		-	50	25,100.00		-



C-Clamp 1/2"	3.00	7000	pcs	21,000.00	1500	4,500.00	2200	6,600.00	2000	6,000.00	1300	3,900.00
Cl Elbow 2" x 90° m/m	2,221.00	5	pcs	11,105.00	3	6,663.00		-	2	4,442.00		-
Cl Tee 2" m/m	2,100.00	5	pcs	10,500.00	3	6,300.00		-	2	4,200.00		-
Faucet 1/2"	116.75	1300	pcs	151,775.00	300	35,025.00	300	35,025.00	400	46,700.00	300	35,025.00
GI Bushing 3/4" X 1/2"	24.96	50	pcs	1,248.00	50	1,248.00		-				-
GI Bushing 1 1/4" x 3/4"	58.72	60	pcs	3,523.20	60	3,523.20		-				-
GI Bushing 1" x 1/2"	40.85	10	pcs	408.50	10	408.50		-				-
GI Bushing 1" x 3/4"	40.85	140	pcs	5,719.00	60	2,451.00	60	2,451.00	20	817.00		-
GI Bushing 2" x 1 1/4"	117.34	20	pcs	2,346.80	20	2,346.80		-				-
GI Bushing 2" x 3/4"	106.80	240	pcs	25,632.00	60	6,408.00	60	6,408.00	60	6,408.00	60	6,408.00
GI Coupling 1/2"	21.44	10	pcs	214.40	10	214.40		-				-
GI Coupling 3/4" X 1/2"	33.05	40	pcs	1,322.00		-	40	1,322.00				-
GI Cross Tee 1 1/4"	215.05	30	pcs	6,451.50		-	30	6,451.50				-
GI Cross Tee 1"	209.74	60	pcs	12,584.40		-	60	12,584.40				-
GI Cross Tee 2"	461.69	50	pcs	23,084.50	25	11,542.25		-	25	11,542.25		-
GI Elbow 1"	63.75	20	pcs	1,275.00		-		-	20	1,275.00		-
GI Elbow 1/2"	28.35	20	pcs	567.00		-		-	20	567.00		-
GI Elbow 3/4" x 1/2"	39.10	600	pcs	23,460.00	200	7,820.00		-	200	7,820.00	200	7,820.00
GI Pipe 1" x 20ft. S-40	765.84	8	pcs	6,126.72	3	2,297.52	2	1,531.68	2	1,531.68	1	765.84
GI Pipe 1/2" x 20ft. S-40	475.77	65	pcs	30,925.05	15	7,136.55	20	9,515.40	20	9,515.40	10	4,757.70
GI Pipe 3/4 x 20ft. S-40	723.98	8	pcs	5,791.84	2	1,447.96	2	1,447.96	2	1,447.96	2	1,447.96
GI Pipe 2" x 20ft. S-40	2,052.75	8	pcs	16,422.00	2	4,105.50	2	4,105.50	2	4,105.50	2	4,105.50
GI Pipe 1 1/4" x 20ft. S-40	1,093.40	8	pcs	8,747.20	2	2,186.80	2	2,186.80	2	2,186.80	2	2,186.80
GI Plug 1 1/4"	63.62	10	pcs	636.20	3	190.86	3	190.86	3	190.86	1	63.62
GI Plug 1"	31.58	20	pcs	631.60	10	315.80		-	10	315.80		-
GI Plug 1/2"	28.35	50	pcs	1,417.50	25	708.75		-	25	708.75		-
GI Plug 2"	85.19	80	pcs	6,815.20	40	3,407.60		-	40	3,407.60		-
GI St. Elbow 1"	68.25	20	pcs	1,365.00	10	682.50		-	10	682.50		-
GI St. Elbow 1/2"	36.75	800	pcs	29,400.00	180	6,615.00	250	9,187.50	220	8,085.00	150	5,512.50
GI Tee 1/2"	32.45	20	pcs	649.00		-		-	20	649.00		-
GI Tee 2"	105.00	20	pcs	2,100.00		-	20	2,100.00				-
GI Tee 3/4" x 1/2"	65.79	300	pcs	19,737.00		-	150	9,868.50			150	9,868.50
LC Coupling 1/2"	59.40	900	pcs	53,460.00	200	11,880.00	300	17,820.00	250	14,850.00	150	8,910.00
LC Elbow 1/2"	66.99	2000	pcs	133,980.00	600	40,194.00	400	26,796.00	600	40,194.00	400	26,796.00



LC Female Elbow 1 1/4"	174.41	10	pcs	1,744.10	10	1,744.10	-	-	-	-	-	-
LC Female Elbow 1"	91.32	60	pcs	5,479.20		-	-	60	5,479.20	-	-	-
LC Female Elbow 1/2"	47.25	1350	pcs	63,787.50	300	14,175.00	430	20,317.50	380	17,955.00	240	11,340.00
LC Female Elbow 3/4"	42.93	150	pcs	6,439.50	75	3,219.75		-	75	3,219.75		-
LC Male Adaptor 1 1/4"	501.90	10	pcs	5,019.00	10	5,019.00		-		-		-
LC Male Adaptor 1"	59.98	20	pcs	1,199.60	20	1,199.60		-		-		-
LC Male Adaptor 1/2"	36.96	1000	pcs	36,960.00	220	8,131.20	320	11,827.20	280	10,348.80	180	6,652.80
LC Tee 1/2"	73.53	900	pcs	66,177.00	200	14,706.00	300	22,059.00	250	18,382.50	150	11,029.50
LC Tee Reducer 1" x 1/2"	157.08	150	pcs	23,562.00		-	75	11,781.00		-	75	11,781.00
PE Pipe 1 1/4" x 60m	3,180.00	4	rolls	12,720.00		-	4	12,720.00		-		-
PE Pipe 1" x 100m	4,500.00	12	rolls	54,000.00	3	13,500.00	3	13,500.00	3	13,500.00	3	13,500.00
PE Pipe 1/2" x 300m	4,200.00	80	rolls	336,000.00	20	84,000.00	25	105,000.00	20	84,000.00	15	63,000.00
PE Pipe 3/4" x 150m	3,750.00	12	rolls	45,000.00	3	11,250.00	3	11,250.00	3	11,250.00	3	11,250.00
PS Clamp 2" x 1 1/4"	241.50	10	pcs	2,415.00	10	2,415.00		-		-		-
PS Clamp 2" x 1"	166.83	25	pcs	4,170.75	25	4,170.75		-		-		-
PS Clamp 2" x 1/2"	155.43	400	pcs	62,172.00	100	15,543.00	100	15,543.00	100	15,543.00	100	15,543.00
PS Clamp 3" x 1/2"	460.82	25	pcs	11,520.50		-	25	11,520.50		-		-
PS Clamp 4" x 1/2"	508.88	10	pcs	5,088.80		-	10	5,088.80		-		-
PVC Elbow Plain 1/2"	8.09	800	pcs	6,472.00	175	1,415.75	250	2,022.50	225	1,820.25	150	1,213.50
PVC Elbow Thread 1/2"	14.51	800	pcs	11,608.00	175	2,539.25	250	3,627.50	225	3,264.75	150	2,176.50
PVC Female Adaptor 1/2"	10.40	1200	pcs	12,480.00	300	3,120.00	300	3,120.00	300	3,120.00	300	3,120.00
PVC Pipe 1/2" x 3m PN16 S-8	68.25	600	pcs	40,950.00	130	8,872.50	200	13,650.00	170	11,602.50	100	6,825.00
PVC Pipe 2"	740.00	20	pcs	14,800.00	20	14,800.00		-		-		-
PVC Pipe Cement 50cc	95.00	250	can	23,750.00	55	5,225.00	80	7,600.00	70	6,650.00	45	4,275.00
Teflon Tape 1/2"	15.00	3500	pcs	52,500.00	770	11,550.00	1120	16,800.00	980	14,700.00	630	9,450.00
Water Meter 1"	2,665.00	20	pcs	53,300.00		-		-	20	53,300.00		-
Water Meter 1/2"	710.00	650	pcs	461,500.00	140	99,400.00	210	149,100.00	180	127,800.00	120	85,200.00
<b>Sub-Total:</b>				<b>2,286,785.56</b>	<b>628,064.89</b>		<b>636,119.10</b>		<b>626,677.85</b>		<b>395,923.72</b>	

**NON-COMMON SUPPLIES AND EQUIPMENT (APP-NON-CSE)**

**Tools, Shop, and Garage Equipment**

Description	Unit Cost	QTY	UNIT	TOTAL	First Quarter		Second Quarter		Third Quarter		Fourth Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Angle Grinder 100mm, 4in.	3,790.00	1	unit	3,790.00	1	3,790.00		-		-		-
Gasoline Chainsaw 16" Blade	13,700.00	1	unit	13,700.00	1	13,700.00		-		-		-

Push Cart / Kartilya	1,200.00	1	unit	1,200.00	1	1,200.00	-	-	-	-
<b>Sub-Total:</b>	<b>18,690.00</b>			<b>18,690.00</b>		-				

## COMMERCIAL SECTION

### COMMON SUPPLIES AND EQUIPMENT (APP-CSE)

#### Printer or Facsimile or Photocopier Supplies

Description	Unit Cost	QTY	UNIT	TOTAL	First Quarter		Second Quarter		Third Quarter		Fourth Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
HP Toner HP17A CF217A	2,900.00	2	box	5,800.00	2	5,800.00						
Ink (C) Epson 664	250.00	2	bot	500.00	1	250.00			1	250.00		
Ink (Y) Epson 664	250.00	2	bot	500.00	1	250.00			1	250.00		
Ink (M) Epson 664	250.00	2	bot	500.00	1	250.00			1	250.00		
Ink (K) Epson 664	250.00	8	bot	2,000.00	2	500.00	2	500.00	2	500.00	2	500.00
<b>Sub-Total:</b>				<b>9,300.00</b>		<b>7,050.00</b>		<b>500.00</b>		<b>1,250.00</b>		<b>500.00</b>

#### Office Equipment Accessories and Supplies

Description	Unit Cost	QTY	UNIT	TOTAL	First Quarter		Second Quarter		Third Quarter		Fourth Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Ball Pen	5.00	24	pcs	120.00	6	30.00	6	30.00	6	30.00	6	30.00
Binder Clip 1"	6.55	12	pcs	78.60	3	19.65	3	19.65	3	19.65	3	19.65
Bond Paper Legal S-16	179.00	35	ream	6,265.00	10	1,790.00	10	1,790.00	10	1,790.00	5	895.00
Bond Paper Letter S-16	156.00	5	ream	780.00	3	468.00			2	312.00		
Bond Paper Letter S-20	220.00	10	ream	2,200.00	2	440.00	3	660.00	3	660.00	2	440.00
Correction Tape	40.59	20	pcs	811.80	5	202.95	5	202.95	5	202.95	5	202.95
File Box	162.00	2	pc	324.00	1	162.00			1	162.00		
File Folder Legal	621.28	2	ream	1,242.56	1	621.28			1	621.28		
File Folder Letter	359.33	2	ream	718.66	1	359.33			1	359.33		
Highlighter Pen	33.00	24	pcs	792.00	6	198.00	6	198.00	6	198.00	6	198.00
Laminating Film 65 x 95mm, 125 micrc	266.00	8	box	2,128.00	4	1,064.00	2	532.00	2	532.00		
Packing Tape	62.60	4	pcs	250.40	2	125.20	1	62.60	1	62.60		
Permanent Marker Broad	32.76	6	pcs	196.56	2	65.52	1	32.76	2	65.52	1	32.76
Rubber Band	29.89	12	box	358.68	3	89.67	3	89.67	3	89.67	3	89.67
Staple Wire No. 35	55.72	20	box	1,114.40	5	278.60	5	278.60	5	278.60	5	278.60
<b>Sub-Total:</b>				<b>17,380.66</b>		<b>5,914.20</b>		<b>3,896.23</b>		<b>5,383.60</b>		<b>2,186.63</b>

**Semi-Expendable Office Equipment**

Description	Unit Cost	QTY	UNIT	TOTAL	First Quarter		Second Quarter		Third Quarter		Fourth Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Ink-Jet Printer	6,200.00	1	unit	6,200.00	1	6,200.00						
Dot Matrix Printer LX-300	10,400.00	2	unit	20,800.00		-	2	20,800.00				
System Unit Power Supply	1,000.00	1	unit	1,000.00	1	1,000.00						
<b>Sub-Total:</b>				<b>28,000.00</b>	<b>7,200.00</b>		<b>20,800.00</b>		<b>-</b>		<b>-</b>	

**Office Equipment**

Description	Unit Cost	QTY	UNIT	TOTAL	First Quarter		Second Quarter		Third Quarter		Fourth Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Laptop	15,500.00	2	unit	31,000.00	1	15,500.00			1	15,500.00		
Desktop computer with UPS	15,000.00	2	set	30,000.00	1	15,000.00			1	15,000.00		
<b>Sub-Total:</b>				<b>61,000.00</b>	<b>30,500.00</b>		<b>-</b>		<b>30,500.00</b>		<b>-</b>	

**Maintenance Materials for Disconnection**

Description	Unit Cost	QTY	UNIT	TOTAL	First Quarter		Second Quarter		Third Quarter		Fourth Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Blind Rivets 3/16" x 3/4"	550.00	4	box	2,200.00	1	550.00	1	550.00	1	550.00	1	550.00
Brass Ball Valve 1/2"	220.00	60	pcs	13,200.00	15	3,300.00	15	3,300.00	15	3,300.00	15	3,300.00
Flat Washer 3/16 X 3/4"	110.00	4	kg	440.00	1	110.00	1	110.00	1	110.00	1	110.00
Water Meter 1/2"	710.00	60	pcs	42,600.00	15	10,650.00	15	10,650.00	15	10,650.00	15	10,650.00
<b>Sub-Total:</b>				<b>58,440.00</b>	<b>14,610.00</b>		<b>14,610.00</b>		<b>14,610.00</b>		<b>14,610.00</b>	

**ENGINEERING / PRODUCTION SECTION**

**COMMON SUPPLIES AND EQUIPMENT (APP-CSE)**

**Printer or Facsimile or Photocopier Supplies**

Description	Unit Cost	QTY	UNIT	TOTAL	First Quarter		Second Quarter		Third Quarter		Fourth Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
HP Toner 285A	2,900.00	4	box	11,600.00	1	2,900.00	1	2,900.00	1	2,900.00	1	2,900.00
<b>Sub-Total:</b>				<b>11,600.00</b>	<b>2,900.00</b>		<b>2,900.00</b>		<b>2,900.00</b>		<b>2,900.00</b>	

**Office Equipment Accessories and Supplies**

Description	Unit Cost	QTY	UNIT	TOTAL	First Quarter		Second Quarter		Third Quarter		Fourth Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Ball Pen	5.00	24	pcs	120.00	6	30.00	6	30.00	6	30.00	6	30.00
Bond Paper Legal S-16	179.00	20	ream	3,580.00	5	895.00	5	895.00	5	895.00	5	895.00
Bond Paper Letter S-16	156.00	15	ream	2,340.00	4	624.00	4	624.00	4	624.00	3	453.00
Correction Tape	40.59	8	pcs	324.72	2	81.18	2	81.18	2	81.18	2	81.18
File Folder Legal	621.28	2	ream	1,242.56	1	621.28		-	1	621.28		-
Flash Drive 16GB	300.00	2	pcs	600.00	1	300.00		-	1	300.00		-
Highlighter Pen	33.00	4	pcs	132.00		-	4	132.00		-		-
Packing Tape	62.60	10	pcs	626.00	3	187.80	2	125.20	3	187.80	2	125.20
Pencil	5.50	5	pcs	27.50	3	16.50		-	2	11.00		-
Permanent Marker Broad	37.26	4	pcs	149.04	2	74.52		-	2	74.52		-
Staple Wire No. 35	55.72	2	box	111.44	1	55.72		-	1	55.72		-
<b>Sub-Total:</b>				<b>9,253.26</b>	<b>2,886.00</b>		<b>1,887.38</b>		<b>2,880.50</b>		<b>1,599.38</b>	

**Semi-Expendable Office Equipment**

Description	Unit Cost	QTY	UNIT	TOTAL	First Quarter		Second Quarter		Third Quarter		Fourth Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Uninterruptible Power Supply	3,850.00	2	unit	7,700.00		-	2	7,700.00		-		-
Laser Jet Printer 1102	5,000.00	1	unit	5,000.00		-	1	5,000.00		-		-
<b>Sub-Total:</b>				<b>12,700.00</b>	<b>-</b>		<b>12,700.00</b>		<b>-</b>		<b>-</b>	

**NON-COMMON SUPPLIES AND EQUIPMENT (APP-NON-CSE)**

**Tools, Shop, and Garage Equipment**

Description	Unit Cost	QTY	UNIT	TOTAL	First Quarter		Second Quarter		Third Quarter		Fourth Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Combination Wrench 8" - 24"	2,500.00	1	set	2,500.00		-	1	2,500.00		-		-
Grass Cutter	12,550.00	1	unit	12,550.00		-	1	12,550.00		-		-
Industrial Plier	2,000.00	1	pcs	2,000.00		-	1	2,000.00		-		-
Power Meter	1,500.00	6	pcs	9,000.00		-	6	9,000.00		-		-
Plastic Pipe Cutter	680.00	2	pcs	1,360.00		-	2	1,360.00		-		-
Riveter	800.00	8	pcs	6,400.00		-	8	6,400.00		-		-
Rubber Gloves Chemical Resistant	480.00	4	pair	1,920.00		-	4	1,920.00		-		-
Angle Grinder	4,000.00	1	unit	4,000.00		-	1	4,000.00		-		-
Portable Welding Machine	5,000.00	1	unit	5,000.00		-	1	5,000.00		-		-
<b>Sub-Total:</b>				<b>44,730.00</b>	<b>-</b>		<b>44,730.00</b>		<b>-</b>		<b>-</b>	

**Electrical Equipment/Materials**

Description	Unit Cost	QTY	UNIT	TOTAL	First Quarter		Second Quarter		Third Quarter		Fourth Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Generator set 1P/220V/25KVA	280,000.00	1	unit	280,000.00	1	280,000.00		-				-
Clamp Tester	15,000.00	1	unit	15,000.00	1	15,000.00		-				-
Analog Multi tester	4,000.00	2	unit	8,000.00	2	8,000.00		-				-
Monitoring Control Panel for Volts/Amp	4,000.00	8	unit	32,000.00	4	16,000.00	2	8,000.00	2	8,000.00		-
Submersible Pump & Motor 5HP 1P 22	95,000.00	2	unit	190,000.00	2	190,000.00		-				-
Submersible Pump & Motor 5HP 3P 46	95,000.00	2	unit	190,000.00	1	95,000.00		-	1	95,000.00		-
Submersible Pump & Motor 5HP 3P 22	95,000.00	1	unit	95,000.00	1	95,000.00		-				-
Submersible Pump for 10HP Motor	100,000.00	1	unit	100,000.00	1	100,000.00		-				-
Submersible Pump for 15HP Motor	100,000.00	1	unit	100,000.00	1	100,000.00		-				-
Dosing Pump 220V	25,000.00	8	unit	200,000.00	2	50,000.00	2	50,000.00	2	50,000.00	2	50,000.00
Float Level Switch	5,000.00	6	unit	30,000.00	2	10,000.00	1	5,000.00	2	10,000.00	1	5,000.00
<b>Sub-Total:</b>				<b>1,240,000.00</b>		<b>959,000.00</b>		<b>63,000.00</b>		<b>163,000.00</b>		<b>55,000.00</b>

**Non Revenue Water Reduction**

Description	Unit Cost	QTY	UNIT	TOTAL	First Quarter		Second Quarter		Third Quarter		Fourth Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
PVC Pipe 2"	740.00	150	pcs	111,000.00		-	100	74,000.00	50	37,000.00	100	134,800.00
PVC Pipe 3"	1,348.00	100	pcs	134,800.00		-		-			100	134,800.00
PVC Pipe 4"	3,159.30	10	pcs	31,593.00		-		-			10	31,593.00
Water Meter 1/2"	710.00	200	pcs	142,000.00	100	71,000.00		-	100	71,000.00		-
<b>Sub-Total:</b>				<b>419,393.00</b>		<b>71,000.00</b>		<b>74,000.00</b>		<b>108,000.00</b>		<b>166,393.00</b>

**Maintenance Materials / Repair of Transmission / Distribution / Mainline**

Description	Unit Cost	QTY	UNIT	TOTAL	First Quarter		Second Quarter		Third Quarter		Fourth Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Brass Ball Valve w/ LW 1/2"	220.00	100	pcs	22,000.00	50	11,000.00		-	50	11,000.00		-
CI End Cap 2"	934.50	4	pc	3,738.00	1	934.50	1	934.50	1	934.50	1	934.50
CI End Cap 3"	1,124.03	2	pc	2,248.06	1	1,124.03	1	1,124.03				-
CI End Cap 4"	1,216.22	1	pc	1,216.22		-	1	1,216.22				-
CI Gate Valve 2" mm	12,410.90	2	pc	24,821.80		-	2	24,821.80				-
CI Gate Valve 3" mm	14,834.25	2	pc	29,668.50	1	14,834.25		-	1	14,834.25		-
CI Gate Valve 4" mm	17,520.55	1	pc	17,520.55		-		-	1	17,520.55		-

	16	pc	23,100.00	8	11,550.00		-	8	11,550.00			
CI STC 2"	1,443.75	pc	23,100.00	8	11,550.00		-	8	11,550.00			-
CI STC 3"	2,114.81	pc	8,459.24		-	2	4,229.62		-	2		4,229.62
CI STC 4"	3,324.09	pcs	3,324.09		-	1	3,324.09		-			-
CI STC 6"	4,673.13	pcs	4,673.13		-	1	4,673.13		-			-
Electrical Tape	57.75	pcs	1,155.00	10	577.50		-	10	577.50			-
GI Bushing 1/2" x 1/4"	27.30	pcs	546.00	20	546.00		-		-			-
GI Plug 1/2"	28.35	pcs	2,835.00	50	1,417.50		-	50	1,417.50			-
GI Plug 3/4"	23.10	pcs	1,155.00	25	577.50		-	25	577.50			-
LC Coupling 1/2"	59.40	pcs	11,880.00	100	5,940.00		-	100	5,940.00			-
LC Elbow 1/2"	66.99	pcs	1,339.80	10	669.90		-		-			-
LC End Cap 1/2"	26.25	pcs	2,625.00	100	2,625.00		-		-			-
LC Female Elbow 1/2"	47.25	pcs	945.00	20	945.00		-		-			-
LC Male Adaptor 1/2"	36.96	pcs	739.20	20	739.20		-		-			-
LC Tee 1/2"	73.53	pcs	735.30	10	735.30		-		-			-
PE Pipe 1/2" X 300m	4,200.00	roll	16,800.00	1	4,200.00	1	4,200.00	1	4,200.00	1	4,200.00	4,200.00
PE Pipe 1 1/2"	4,730.00	roll	4,730.00	1	4,730.00		-		-			-
PE Pipe 1 1/4" X 60 meters	3,180.00	roll	3,180.00		-		-	1	3,180.00			-
PE Pipe 1" X 100 meters	4,500.00	roll	9,000.00		-		-	2	9,000.00			-
PE Pipe 3/4" X 150 meters	3,750.00	roll	3,750.00		-		-	1	3,750.00			-
PVC Pipe 2"	740.00	pcs	37,000.00		-	50	37,000.00		-			-
PVC Repair Socket 2"	438.38	pcs	8,767.60		-		-	20	8,767.60			-
PVC Repair Socket 3"	463.16	pcs	2,315.80		-		-	5	2,315.80			-
PVC Repair Socket 4"	739.20	pcs	3,696.00		-		-	5	3,696.00			-
Rubber Tape	138.60	pcs	831.60	2	277.20	1	138.60	2	277.20	1	138.60	138.60
Teflon Tape 1/2"	15.00	pcs	15,000.00	500	7,500.00		-	500	7,500.00			-
Water Meter 1/2"	710.00	pcs	28,400.00	10	7,100.00	10	7,100.00	10	7,100.00	10	7,100.00	7,100.00
<b>Sub-Total:</b>			<b>298,195.89</b>		<b>78,022.88</b>		<b>89,431.89</b>		<b>114,138.40</b>			<b>16,602.72</b>

**Proposed Expansion of Services**

Description	Unit Cost	QTY	UNIT	TOTAL	First Quarter		Second Quarter		Third Quarter		Fourth Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Rizaluna Elevated Tank	2,000,000.00	1	lot	2,000,000.00	0.5	1,000,000.00	0.25	500,000.00	0.25	500,000.00		-
Purchase of PS Lot	1,300,000.00	1	lot	1,300,000.00	1	1,300,000.00		-		-		-
Well Drilling	300,000.00	1	lot	300,000.00	0.7	210,000.00	0.3	90,000.00		-		-
<b>Sub-Total:</b>				<b>3,600,000.00</b>		<b>2,510,000.00</b>		<b>590,000.00</b>		<b>500,000.00</b>		<b>-</b>

**Facilities and Service Vehicle**

Description	Unit Cost	QTY	UNIT	TOTAL	First Quarter		Second Quarter		Third Quarter		Fourth Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Single Motorcycle	80,000.00	1	unit	80,000.00					1	80,000.00		
Warehouse/Sub-office Renovation	200,000.00	1	lot	200,000.00	1	200,000.00						
<b>Sub-Total:</b>				<b>280,000.00</b>	<b>200,000.00</b>		<b>-</b>		<b>80,000.00</b>		<b>-</b>	

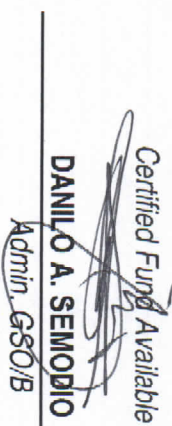
**Fuels and Chemicals**

Description	Unit Cost	QTY	UNIT	TOTAL	First Quarter		Second Quarter		Third Quarter		Fourth Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Chlorine Dioxide Solution	8,000.00	12	set	96,000.00	3	24,000.00	3	24,000.00	3	24,000.00	3	24,000.00
Chlorine Granules 45 kg	6,700.00	24	drum	160,800.00	6	40,200.00	6	40,200.00	6	40,200.00	6	40,200.00
Chlorine Tablet	520.00	30	kis	15,600.00	10	5,200.00	5	2,600.00	10	5,200.00	5	2,600.00
Diesel	45.00	1000	liter	45,000.00	500	22,500.00			500	22,500.00		
<b>Sub-Total:</b>				<b>317,400.00</b>	<b>91,900.00</b>		<b>66,800.00</b>		<b>91,900.00</b>		<b>66,800.00</b>	
<b>Grand Total</b>				<b>9,216,575.77</b>	<b>4,868,975.18</b>		<b>1,646,413.59</b>		<b>1,973,160.56</b>		<b>728,026.44</b>	

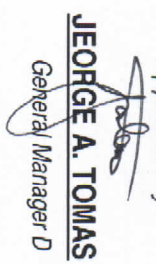
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